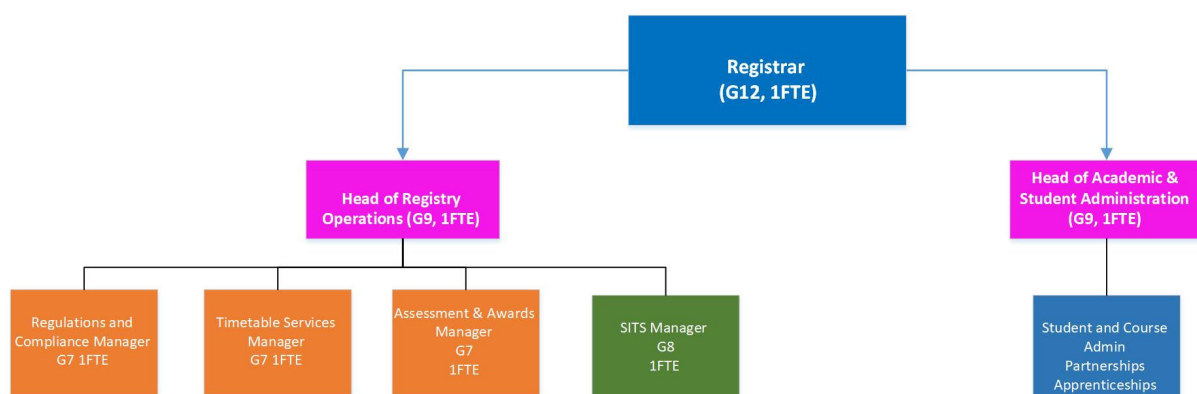


Registry, led by the Registrar, is made up of teams focused on key business functions, based on a business operational spine that reflects the student journey a “Connected Registry”– this can be applied regardless of institutional structure or mode of student.

It requires professional staff that are confident knowledge experts in their field who can challenge their own, as well as others, understanding. This ensures that when decisions are made they can make change of delivery happen quickly, effectively and efficiently; highlighting then managing risk.

The connected **Registry** has two key areas **Academic and Student Administration** and **Registry Operations**. The two areas are led by a Head of Academic and Student Administration and a Head of Registry Operations. The Assessment and Award Manager role will report to the Head of Registry Operations.



Registry Operations - Registry Operations is the business operations function for institutional student delivery. A key focus of the area is to **enhance skills and competencies** and professionalisation. **Critical thinking and innovation** should be as important as productivity and commitment. A team of innovative, solution focused, and productive staff enables us to meet many of the coming challenges associated with compliance and productivity.

The area covers institutional activity such as management and development of key student journey milestones like enrolment, examinations and assessment, systems such as SITS Student Record and Scientia Timetabling and compliance with external organisations such as the OIA and SLC.

The new Assessment and Awards Manager role sits within this area having a focus on institutional assessment and awards activity.